Annex to Curriculum Vitae Jurgen Cluytmans Committee terms of reference

Technical Committee International Optimist Dinghy Association (www.optiworld.org)

members elected every 2 years

- (a) to maintain, understand and know the International Optimist Dinghy Class Rules, plans and measurement forms:
- (b) to examine any proposal from a member for amendments or interpretations;
- (c) to maintain close liaison with ISAF/World Sailing and request interpretations from ISAF/World Sailing as considered advisable. The Chairman shall ensure that rulings and interpretations made by ISAF/World Sailing are promptly forwarded to the Secretariat;
- (d) to make recommendations to the Annual General Meeting;
- (e) to prescribe procedures for measurement during the Optimist World and Continental Championship, and act as the authority on any issue as to the interpretation or application of the Class Rules;
- (f) Members of the Technical Committee shall be elected at an Annual General Meeting. Two members shall be elected in even years, two in odd years. Each member shall be elected for a period of two years except that a member who is elected in a year other than that specified as the due year above shall initially serve for one year only. Members shall not serve for more that six two year terms (plus an additional year if elected in a year other than the due year) but may serve an additional six two year terms following an absence from the committee for two or more years. The Technical Committee shall elect a chairman by written nomination to the president within two weeks of the Annual General Meeting. In the event of a tie in the voting the president has the casting vote.

Technical Committee International 420 Class Association (www.420sailing.org)

members elected every 2 years

- (a) to deal with the International 420 Class Rules, plans and measurement forms;
- (b) to examine any proposal from a Member for amendments or interpretations, and report to the Executive Committee:
- (c) to maintain close liaison with ISAF/World Sailing on all technical aspects of the 420 and request interpretations from ISAF/World Sailing as considered appropriate;
- (d) to make proposals on technical matters, including class rule changes, to the Executive Committee for the General Assembly;
- (e) to set up procedures for measurement during the Association Championships and to act as the authority on any issue as to the interpretation and/or application of the Class Rules under ISAF/World Sailing Rules and Regulations:
- (f) to work with ISAF/World Sailing to support licensed builders:
- (g) to evaluate any application from builders wishing to obtain a license in order to make recommendations to the Executive Committee:
- (h) to manage the panel of the international 420 Class measurers in terms of training, nomination by ISAF/World Sailing, and proposals to the Executive Committee for their appointment at Championships. Within the Technical Committee, the Chairman shall lead these duties.
- (i) Members of the TC shall be elected at the General Assembly. Each member shall be elected for a period of two years.

Technical Committee International 470 Class Association (www.470.org)

members appointed every 4 years

- (a) to deal with the 470 Class Rules, measurement and technical matters;
- (b) to examine any proposal from the National Class Associations and from the Individual Members for amendments, changes or interpretations of the 470 Class Rules, and to report to the Management Committee;
- (c) to propose to the Management Committee and to the General Assembly any amendments or changes to the 470 Class Rules;
- (d) to maintain close liaison with ISAF/World Sailing on all technical aspects of the 470 Internationale;
- (e) to work with the ISAF/World Sailing to support Licensed Builders;
- (f) to evaluate any application from builders wishing to obtain a license in order to make recommendations to the Management Committee;
- (f) to keep the register of Licensed Builders;
- (g) to set up procedures for measurement inspections during the 470 Class regattas and to manage the panel of the International 470 Class Measurers in terms of training, nomination by the ISAF/World Sailing, and proposals to the Management Committee for their appointment at Championships. Within the Technical Committee, the Class Chief Measurer shall lead these duties.
- (h) The members of the Technical Committee shall be members of a National Class Association or Individual Members. They are appointed or dismissed by the Management Committee on the Technical Committee chairman's proposal. The Chairman of the Technical Committee shall be elected among the members of the Management Committee.

ISAF International Classes Committee (www.sailing.org)

members appointed by class associations

- (a) to maintain a close liaison with all ISAF Classes and sailors:
- (b) to promote the welfare and growth of ISAF Classes;
- (c) to debate issues, excluding class rule matters, from ISAF class associations and make recommendations thereon;
- (d) to debate other matters that may be relevant to ISAF Classes' interests;
- (e) to review all relevant agenda items and comment to appropriate committees of the Council;
- (f) to propose members to the Equipment Committee; Events Committee; Equipment Control Sub-Committee; Class Rules Sub-Committee; International Measurers Sub-Committee; Windsurfing and Kiteboarding Committee.

World Sailing Race Officials Committee

- (a) be responsible for the education and certification of World Sailing Race Officials to the highest calibre for the sport of sailing;
- (b) maintain an oversight management of its four Sub-committees: the International Judges, the International Umpires, the Race Management and the International Measurers Sub-committee and liaise with committees responsible for any other World Sailing Race Official disciplines;
- (c) approve policies for the conduct and processes of World Sailing Race Officials recommended by the responsible committees and Sub-committees;
- (d) (working together with the Racing Rules Committee) publish on the World Sailing website the World Sailing Racing Rules Questions and Answers;
- (e) develop a relationship with organizations that have resources and World Sailing Associations and make recommendations to the Council on matters relating to the training and certification of World Sailing Race Officials;
- (f) liaise with such other World Sailing committees as may be beneficial for achieving Committee goals:
- (g) develop and maintain a register of conflict of interest declarations from World Sailing Race
 Officials, and determine whether or not there is a conflict of interest in response to a request for
 clarification from World Sailing Race Officials;
- (h) in conjunction with the Board deal with reports about the conduct and competence of World Sailing Race Officials and make commendations and administer sanctions where appropriate.

ISAF/World Sailing International Measurers Sub-Committee (www.sailing.org)

members elected or appointed every 4 years

- (a) to administer the International Measurers Programme including the review and maintenance of high standards of equipment inspection and uniform application of ISAF/World Sailing standards by International Measurers at events;
- (b) to recommend to the Race Officials Committee the appointment of International Measurers in accordance with the regulations;
- (c) to disseminate information to and communicate with International Measurers and Member National Authorities;
- (d) to be responsible with the relevant classes for the instruction and evaluation of International Measurers and candidates to become an International Measurer which shall include:
 - (i) the development and conduct of seminars, related manuals and materials to train and qualify International Measurers and candidates to become International Measurers; and
 - (ii) the formulation of the examinations which applicants must pass to qualify as International Measurers and, if required, the establishment of the criteria for a performance assessment and its administration:
- (e) to assist Member National Authorities in training and developing national measurer / equipment inspector programmes:
- (f) to recommend policies regarding the conduct of International Measurers;
- (g) to administer programmes to promote uniform application and consistent interpretation of the Racing Rules of Sailing and other ISAF/World Sailing documents by International Measurers;
- (h) to propose rule changes and submit interpretations of the Racing Rules and the Equipment Rules of Sailing to the Racing Rules Committee, the Race Officials Committee and the Equipment Control Sub-Committee/Equipment Rules Sub-Committee and other appropriate bodies;
- (i) to develop and administer a procedure for grouping and classification of International Measurers according to their abilities and to place them in groups based on agreed criteria;
- (j) to update International Measurers Sub-Committee documents, such as the Championship Equipment Inspection Report, the International Measurers Manual and the International Measurer application form and comment to the relevant committee on any ISAF/World Sailing document;
- (k) to address questions from International Measurers;
- (I) to deal with such matters as any ISAF/World Sailing Committee may request;
- (m) to liaise with the Para World Sailing Committee on technical issues regarding equipment adaptations.

World Sailing Equipment Committee

- (a) to be responsible for recommending to Council planning and policy recommendations on equipment matters;
- (b) to consider submissions on equipment matters and make recommendations thereon to Council;
- (c) to be responsible for recommending equipment policy with regard to the Olympic Sailing Competition and at World Sailing Events, conducting equipment trials or other evaluation, and making recommendations to Council on any change or evolution of Olympic Equipment, in accordance with the strategy and timescales in the Regulations;
- (d) to review applications by classes for World Sailing status and make recommendations thereon to Council:
- (e) to maintain a liaison with and be responsible for the supervision of the constitutions of World Sailing Classes and to develop the concept of these classes to help them promote world sailing;
- (f) to periodically review the World Sailing Classes and make recommendations where thought appropriate for the withdrawal of World Sailing status;
- (g) to liaise with other World Sailing committees on matters affecting equipment.

ISAF Equipment Control Sub-Committee / World Sailing Equipment Rules Sub-Committee (www.sailing.org)

members elected or appointed every 4 years

- (a) to formulate, revise and publish the Equipment Rules of Sailing (ERS) every four years after approval by the Council, in accordance with the Regulations;
- (b) to approve and publish interpretations of the ERS submitted in accordance with ISAF/World Sailing regulations;
- (c) to ensure uniformity or rules for equipment control for all ISAF classes recommending in particular:
 - (i) uniform certification control procedures and methods;
 - (ii) uniform format and working of class rules;
- (d) to keep under constant review:
 - (i) the ISAF/World Sailing Guide to Measurement;
 - (ii) the ISAF/World Sailing Standard Class Rules;
 - (iii) the World Sailing Event Equipment Regulations
- (e) to work for improvement of the standard of certification control in the ISAF/World Sailing Member National Authorities particularly through:
 - (i) arranging equipment control courses and symposia:
 - (ii) developing and maintaining the ISAF In-House Certification system;
- (f) to keep building processes under review and through inspection of licensed builder's premises maintain standards of construction;
- (g) to liaise with relevant ISAF/World Sailing committees in all matters affecting equipment control, and with World Sailing Technical Department to support the management of effective equipment control schemes by World Sailing Classes;
- (h) to establish, maintain and publish the policies for the approval process of proposed class rules changes referred to in the Regulations;
- to review class rules change applications referred to it in accordance with the Regulations;
- (j) to give interpretations of class rules of World Sailing Classes in accordance with the Regulations.

ISAF/World Sailing International Measurer

Appointed every 4 years, unless applicant is seventy years old or older on the date of appointment

General qualifications

- (a) have a sufficient knowledge of the Racing Rules and a detailed knowledge of the rules, manuals and other requirements and publications relating to his discipline;
- (b) be proficient in the English language and have the skills to communicate both with other race officials and with competitors on matters relating to his discipline:
- (c) display the temperament and behaviour expected of an International Race Official at an event;
- (d) have the health and physical capacity to fulfil the requirements of his discipline;
- (e) have the observation skills necessary to perform the duties of his discipline;
- (f) agree to support the policies of ISAF/World Sailing and further its objectives, rules and regulations;
- (g) have unimpaired eyesight and hearing, natural or corrected, at a level to enable him to carry out the duties of his discipline; and
- (h) be able to contribute to the development of the programme relating to his discipline.

Specific qualifications

Initial appointment

- (a) have acted as an Equipment Inspector in at least two principle events (as defined by the International Measurers Sub-Committee) of the Class he is applying for, within the last four years prior to 1 September of the year of application;
- (b) have attended an ISAF/World Sailing International Measurer's seminar within the last four years prior to 1 September of the year of application but not later than 14 October in that year;
- (c) have an intimate knowledge of the relevant Class Rules and the ISAF/World Sailing Equipment Rules of Sailing; and
- (d) be recommended by the relevant class association or, for Rating Systems, by an ISAF/World Sailing Rating Class and another International Measurer

Re-appointment

- (a) have acted as an Equipment Inspector in two principle events (as defined by the International Measurers Sub-Committee) within the last four years prior to 1 September of the year of application; one of these events shall be of the Class or Rating System he is applying for. As an alternative, one of the events may be substituted by one hull prototype measurement of the Class he is applying for;
- (b) have an intimate knowledge of the relevant Class Rules or Rating System rules and the ISAF/World Sailing Equipment Rules of Sailing;
- (c) be recommended by the relevant class association or Rating System.

Equipment Inspection Chairman Aarhus 2018 Sailing World Championships Equipment Inspection Vice-Chairman Rio 2016 Olympic Sailing Competition Equipment Inspection Chairman Santander 2014 ISAF Sailing World Championships (www.sailing.org)

appointment by ISAF/World Sailing Event Appointments Working Party

- (a) ensuring fair play on the water;
- (b) ensuring all equipment is within the rules of the class(es) and the competition;
- (c) working with the Organising Committee to deliver a successful competition;
- (d) sharing experiences and facts found from one major event with the Equipment Inspection Team of another.
- (e) gaining class-specific experience and/or experience in a coordinating / supporting role at Olympic level;
- (f) performing site visits and evaluations;
- (g) planning and allocating (human) resources.

KBYV Race Officials and Rules Committee

(www.belgiansailing.be)

members appointed by the Federation Board

- (a) to study and interpret the rules and regulations issued by the international and national sailing authorities;
- (b) to translate those rules and regulations to one or more of the official languages of the Kingdom of Belgium;
- (c) to publish, after approval of the federation board, the national prescriptions to the ISAF/World Sailing Racing Rules of Sailing;
- (d) to make inquiries to the international sailing authorities whenever needed;
- (e) to make, within its competences, all arrangements to improve the level of races and eventually be of assistance at the organisation of races;
- (f) to carry out orders of the federation board, within its competences;
- (g) to publish rules and regulations for first appointments and renewals of Belgian Race Officials;
- (h) to organise the national test for the qualification of Assistant Race Officers and Assistant Judges;
- (i) to advise the federation board on first appointments and renewals of National Race Officers and National Judges;
- (j) to advise the federation board on ISAF/World Sailing applications to become International Judge, International Race Officer, International Umpire and International Measurer;
- (k) to act as a mediator in Race Official exchange programmes;
- (I) to administer the KBYV regulations and prescriptions;
- (m) to act within the scope of the procedure for denial of the right of appeal and for jury appointments;
- (n) to appoint federation delegates to Open Belgian Championships and advise the federation board on the recognition of Open Belgian Championships;
- (o) to advise the federation board on the recognition of Belgian National Class Associations;
- (p) to advise the federation board and the regional federations on the organisation of Race Official training programmes.